

Perisale

A U S T R A L I A

Privacy Notice

Policy Document

Perisale Australia Pty Ltd

ACN: 611 838 530

Release Date: 29th April 2015
Service Suitability: Australia

www: <http://www.perisale.com.au>
Email: campbell@perisale.com.au
Title: General manager
Address: Unit 12 71-83 Asquith St
Silverwater, NSW.
Australia. 2128

1. Introduction

This is the Privacy Notice policy for use by all Perisale Australia Pty Ltd (Perisale) employees while within company premises and by cabling and installation teams working on customer sites. Customer sites may comprise residential houses and apartments, small business operations, retail environments and commercial premises.

1.1 Purpose of document

The purpose of this document is to provide guidance to Perisale staff and contractors in the absence of any site specific Privacy Notice and to inform our customers

1.2 Distribution

This document is for internal distribution to Perisale Staff, external distribution to Perisale contractors and for Perisale clients where requested.

1.3 Document Owner and Contact Details

Please use the following for all communications regarding this document:

www:	http://www.perisale.com.au
Email	campbell@perisale.com.au
Title:	General manager
Address:	Unit 12 71-83 Asquith St Silverwater, NSW. Australia. 2128

2. Privacy Notice

2.1 Effective date: April 2015

This document sets out how we use, collect and disclose personal information about you. It replaces any information about privacy in the insurance documentation we have previously provided to you.

At Perisale Australia Pty Ltd (Perisale), we give priority to protecting the privacy of your personal information. We do this by handling personal information in a responsible manner and in accordance with the *Privacy Act 1988 (Cth)*.

How We Collect Your Personal Information

We usually collect your personal information from you or your agents. We may also collect it from our agents and service providers; resellers, field installers (electrical and cabling contractors), sales reference bureaus, third party web sites, people who are involved advising you in your purchase, law enforcement, dispute resolution mediators, statutory and regulatory bodies, marketing lists, industry databases; and publicly available sources.

Why We Collect Your Personal Information

We collect your personal information to enable us to provide our products and services, provide warranties, offer our products and services and those of our related companies, intermediaries and business partners that may interest you; and conduct market or customer research to determine those products or services that may suit you. You can choose not to receive product or service offerings from us (including product or service offerings from us on behalf of our resellers, wholesale partners, third party contractors intermediaries and/or our business partners) or our related companies by contacting Perisale by email to sales@perisale.com.au or by otherwise opting out when presented with self management options in emails or other contacts from Perisale.

Who We Disclose Your Personal Information To

We may disclose your personal information to others with whom we have business arrangements for the purposes listed in the paragraph above or to enable them to offer their products and services to you. These parties may include third party installation contractors or service providers, wholesale partners, resellers, Internet payment gateway operators, our advisers, parties that we have an insurance scheme in place with, financier and/or finance broker. Disclosure may also be made to government, law enforcement, dispute resolution, statutory or regulatory bodies, or as required by law.

Disclosure Overseas

Your personal information may be disclosed to other companies as listed in the paragraph above that may be located in Australia or overseas.

Access to Your Personal Information and Complaints

You may ask for access to the personal information we hold about you and seek correction by calling 02 9748 8899 EST 9am-5pm, Monday to Friday. You may make a complaint about a breach of the privacy principles contained in the *Privacy Act 1988 (Cth)* by post to our registered address Unit 12, 71-83 Asquith St. Silverwater. NSW, Australia 2128

Telephone Call Recording

We may record incoming and/or outgoing telephone calls for training or verification purposes. Where we have recorded a telephone call, we can provide you with a copy at your request, where it is reasonable to do so.